



**Best Start Network  
 Meeting Minutes  
 October 6, 2015  
 10:30am until 11:30am.  
 Contact Brant**

**Present: Melodie Spencer, Maria Timpener, Rita Stratford, Jane Angus, Barb Mitchell, Anca Gaston, Christina Rajsic, Karen Calligan, Connie McAllister, Luisa Pappert, , Deanna Searle, Franklin Leukam, Sharon Brooks, Kim Romano  
 Cathy Medway (recorder)**



**Regrets: Adele Gawley, Marg Barr, Dale Kern.**

	<b>Agenda Item</b>	<b>Discussion/Decision</b>	<b>Action</b>
1.0	Success story –	<p>Anca Gaston reports that Data Analysis Coordinators, from various regions, met with the Ministry of Education where the focus was on connecting and sharing knowledge and information.</p> <p>Anca announced that new EDI data will be available before the end of 2015.</p> <p>With this new information we will be able to see more neighborhood trends.</p> <p>Karen Calligan shared that now EDI data is collected provincially on the same three year cycle. This benefits us as now everyone will have the same provincial baseline, information can be disseminated to everyone at the same time which will lead to better planning.</p> <p>This is an opportunity to bring data together from many agencies.</p> <p>If more questions are asked, more questions will be answered and we will be able to coordinate information together.</p>	


<p>2.0</p> <p>3.0</p>	<p>Welcome/Declaration of Conflict of Interest / Review of Meeting Notes</p> <p>Call to Order, Additions to the Agenda</p> <p>Approve Minutes of September 10, 2015</p> <p>Business arising from Previous Minutes</p> <p>3.1 <u>Review and Discuss</u>: BSN Strategic Planning – current and future planning</p>	<p>Melodie Spencer welcomed everyone to the meeting. Introductions were made around the table.</p> <p>Three additions to the agenda:          6.2 <u>Receive Information</u> Community events          6.3 <u>Receive Information</u>: Home Child Care Directory          6.4 <u>Receive Information</u>: Child Care Update</p> <p>This document was sent out electronically to members for review prior to BSN meeting. Thank you to Adele who has coordinated this document for review. Starting to add concrete examples of how we are meeting our goals. If you have any feedback please send to Adele.          Child Care Plan, OEYC and Best Start will all be combined in the one plan          Best Start Network and Children and Youth Services Committee will commit to work towards future collaborative planning.          Strategic Planning session will be February 4, 2016 at TB Costain. This will be a ½ day session with lunch from 9:00am until 2:00pm.          Kim will invite Jen Kirkham to facilitate the meeting.</p>	<p>Minutes were approved by Jane Angus, seconded by Luisa Pappert,</p> <p>All in favour: CARRIED</p> <p>Action: Jane Angus please share planning date with CYSC committee</p>
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4.0	<p>3.2 <u>Receive Information:</u> Call for Applications – Early Intervention Demonstrations for Young Children with Developmental Concerns and/or showing the early signs of ASD</p> <p>Best Start Updates</p> <p>4.1 <u>Subcommittee Reports:</u> <u>Receive Information:</u> Aboriginal Advisory, SIC Committee, Best Start Magazine, Best Start Parent Fair, Child Care Advisory Committee, Recruitment and Retention Committee</p>	<p>This document was sent out electronically to members for review prior to BSN meeting.</p> <p>Aboriginal Committee has not yet met. Sherry Lewis is no longer representing her agency, they may have a new replacement, Kim will contact.</p> <p>We had looked at having presentations from First Nations at OEYC to demonstrate culture, language and traditions but this has not yet started.</p> <p>Kim will follow up with Aboriginal Advisory</p> <p>Systems Integration Committee meeting coming soon. Barb Mitchell is working on part two of “How does Learning Happen? Engaging Families” to be held October 7<sup>th</sup> at TB Costain. This is a half day workshop for operators and supervisors.</p> <p>Best Start Magazine will be delivered October 7<sup>th</sup>. Be sure to pick up your copies. A prize winner was randomly selected and has picked up the \$50.00 Walmart gift card for completing an online survey. Anca will be sharing the survey feedback with the magazine committee at a future date.</p>	
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5.0	5.1 <u>Receive and discuss:</u> BSN Strategic Planning	New standing item on the agenda	Action: Add IAR protocol as new standing item at joint committee meetings
6.0	New Business  6.1 <u>Review/Discuss</u> <u>Information:</u> Infants and Toddlers Living in At Risk Environments Community Protocol – Jane Angus	<p>Melodie Spencer gave a brief history on how Brantford Early Years System Advisory Team (BEYSAT) became the Best Start Network and from BEYSAT the Infants at Risk (IAR) protocol was first developed . The protocol’s focus is on identifying risk factors of children three years of age and under and includes prenatal women.</p> <p>The Children and Youth Services Committee has continued with the protocol and by coordinating and collaborating with other agencies has identified risk factors and provided strategies and contacts to those agencies working with the under age three age group.</p> <p>Some discussion followed regarding how we can fan out information to families regarding resource systems</p> <p>IAR protocol presented today is an approved final protocol document and is effective immediately and will be reviewed in six months with collaboration from other agencies.</p> <p>An orientation session will be held at a future date in the new year where agencies can share information and then disseminate the information to your own teams and committees.</p> <p>Jane will bring BSN feedback to her committee.</p>	<p>IAR protocol - final 2015. (2).docx</p> <p> BSN STRATEGIC PLAN - HOW WE'RE DOING</p> <p> IAR Protocol - final 2015. (2).docx</p>

	<p>6.2 <u>Receive Information:</u> Community Events</p>	<p>Owners/operators (one per agency) will be attending an information session in London with the Ministry of Education to learn about the changes in the new Early Years Child Care Act (EYCCA) and licensing. There will be discussion regarding the new Program Statement, 200 participants are expected.</p> <p>Discussion will centre on using the key documents of Think Act, Feel and How does Learning Happen?</p> <p>BSN gave Karen feedback regarding licensing information session and she will bring back to her team.</p> <p>November 4<sup>th</sup> School boards are meeting with the Ministry of Education for system planning</p> <p>Karen announced Rod Petersen will be retiring at the end of November so expect a new representative shortly.</p>	
	<p>6.3 <u>Receive Information:</u> Home Child Care Directory</p>	<p>No longer producing this document. Only promoting Licensed private home agencies. If you have any documents they can be returned to OEYC or destroyed.</p> <p>OEYC will continue to offer other information to families in making informed decisions when choosing day cares to ensure compliance to the Ministry of Education and the new EYCCA.</p> <p>OEYC will look at different ways to let families know their child care choices to reach a broader audience. Some suggestions include an increase in advertising i.e. providing a link in Kijiji, although this could be costly, providing an insert for school boards or adding to the JK SK calendars</p>	

7.0	<p>6.4 <u>Receive Information:</u> Child Care update</p> <p>Adjournment &amp; Date of Next Meeting</p> <p>7.1 Success Story</p> <p>7.2 Next Meeting</p>	<p>Year one of the wage enhancement has been sent out with approx. 257 FTE ECE teachers receiving over \$600,000 in funding</p> <p>New information will be posted on the City website for 2016 and will be based on the 2015 actuals.</p> <p>Part two of “How does Learning Happen? Engaging Families” to be held October 7<sup>th</sup> at TB Costain. This is a half day workshop for operators and supervisors.</p> <p>Kim has provided a “Snap Shot of Fee Subsidy” to day care supervisors. Shows percentages of families who use fee subsidy for work/school or referral purposes and the type and cost of care available.</p> <p>Fall edition of the best start magazine arrives Wednesday October 7, 2015.</p> <p>Rita Stratford shared that Lansdowne Children’s Centre (LCC) had the opportunity to host guests from Singapore who had a five day visit in Canada to learn about their environment and LCC’s trans disciplinarian approach to treatments for families. LCC was happy to collaborate with Singapore regarding their “HIT” teams: Holistic Integrated Teams. Congratulations Rita and her teams.</p> <p>November 5, 2015 at OEYC:Brant</p>	 <p>snap shot fee subsidy 2.docx</p>
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