



**Best Start Network**  
**Meeting Minutes**  
 September 20, 2012  
**9:00 a.m. to 11:30 a.m.**  
**Ontario Early Years Centre Brant**

**Present:** Jane Angus, Leslie Thomas, Anca Gaston, Florence Ngenzebuhoro, Kathy Dickens, Rita Stratford, Marie Josee Baril, Franklin Leukam, Maria Timpener, Debby Carson, Adele Gawley, Sue Norden, Melodie Spencer, Kim Romano, Doreen Dekker, Marg Barr  
**Cathy Medway (recorder)**

**Regrets:** Deanna Searle, Paula Thomlison, Karen Calligan, Sharon Brooks, Shelley McCarthy

	<b>Agenda Item</b>	<b>Discussion/Decision</b>	<b>Action</b>
1.0	Welcome/Declaration of Conflict of Interest / Review of previous minutes	<p>Marg welcomed everyone to the table. Introductions were made. A special Welcome to Sue Norden, community rep and Adele Gawley, parent rep.</p> <p>The meeting started at 9:00am</p>	<p>THE MINUTES OF THE April 5, 2012 meeting approved at the planning session in June7/12.</p> <p>Moved by Melodie Spencer</p> <p>Seconded By Maria Timpener CARRIED</p>
2.0	<p>Business arising from Previous Minutes</p> <p>2.1 Planning Day June 2012</p>	<p>Kim reviewed BSN draft strategic plan and the discussion summary from our planning day June 7, 2012 with network. The focus will remain on renewing partnerships and strengthening community relationships and working together with other planning tables.</p>	<p>Therefore a motion was put forth to take the draft strategic plan back to the subcommittee for further discussion and planning keeping in mind its community focus and report back to BSN.</p> <p>Moved by Jane Angus</p> <p>Seconded by Melodie Spencer CARRIED</p>

	2.2 OEYC: Brant stats for ELECT Document	OEYC: Brant has completed training, the resource library has been redone and a professional development newsletter can be found in the lobby or on the OEYC website	
3.0	3.1 Best Start Network Terms of Reference		A motion was put forth to adopt the Brantford/Brant Best Start Network Terms of Reference as presented.  Motion by Melodie Spencer Seconded by Anca Gaston  CARRIED
	3.2 Recommitment letters	Recommitment letters were received.	
	3.3 Vote for Co-Chair	Deferred until next meeting.	Cathy will tally and contact agencies that still need to provided signed letters.
4.0	Best Start Work Plan		
	4.1 Ministry of Children and Youth Services	Florence reports that the memo regarding new templates for funding will be coming by Friday. She will send out as soon as they arrive.  Community Action Research is ongoing to build trust and respect in relationships. All partners will be valued equally. Regions will be rewarded based on their progress, other communities may not be moving as far forward.  Communities will learn from each other.	

	<p>4.2 Ministry of Education</p>	<p>Starting in 2012/14 communities will receive ECD Planning funding allocations according to their stage in the Community Planning Framework.</p> <p>Basically there are six stages, Network building, Analysis and Preparation, Community Planning, Implementing and testing, System building and a Child and Family Services System.</p> <p>Innovation Fund grants for special projects (\$25K per project)</p> <p>Community Integration Leader grants (\$25K to \$200K) per project can be rewarded.</p> <p>For more information regarding 2013/14 ECD Planning Funding see Table 1 of Community Planning Framework</p> <p>Brantford has submitted two innovation proposals for consideration. They have been reviewed by the ministry and we will hear results within the next two to three weeks.</p> <p>Working Together Initiative training sessions in the 4 early identification tools will be held October 5, 19<sup>th</sup> or November 16<sup>th</sup>; call Contact Brant for more information. The importance of this initiative will be working together to coordinate services and ensure clear pathways to services</p> <p>MCYS encourages participation in this initiative.</p> <p>Innovation Fund can be used to coordinate services in the community</p> <p>Kim reported on behalf of Karen Calligan The priority for the next three years is to stabilize and transform the child care system to enable increased access to high quality, play-based environments, coordinated with</p>	<p>Brantford-Brant Best Start Network has prepared and submitted a draft response to Modernizing Child Care in Ontario Discussion Paper and this was shared with the Network.</p>
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	<p>other services and liked to schools wherever possible to enhance seamlessness for children and families across the province.</p> <p>Five Areas of focus are Operating funding formula, Capital funding priorities, Quality programs, Modernized legislative and regulatory framework (DNA) and Support for Accountability and Capacity-building.</p> <p>In 2011 there were 2118 subsidized spaces and in 2012 spaces have grown to 2333.</p> <p>Supervisors at the Network have indicated there are some spaces within the community, all referrals have been placed.</p> <p>Kim &amp; Anca reported that the EDI process will be delayed one year. KPS Survey has had a good rate of return just waiting on the results as share by Anca Gaston.</p>	<p>The BS network would like the advisory committee to go back and do some problem solving for funding and planning, look at sustainable funding through sponsorship or other funding, trillium grants, new partners, enhanced programs. etc.</p>
4.3 Service Update	<p>Leslie shared second quarter stats and the Aboriginal Network is reviewing their TOR. The program is shifting to Aboriginal Services.</p> <p>November 16 – Conference is planned and will be held at the Six Nations Community Hall. They will be partnering with Brant County and Haldimand Norfolk.</p> <p>There is a possibility of the BS Aboriginal program ending March 2013.</p> <p>Template for Aboriginal Funding is due October 10<sup>th</sup>.</p>	
4.4 Aboriginal Advisory Committee	<p>Welcome to Adele our new parent representative.</p> <p>Post Partum Support Group has a published crisis line #</p>	
4.5 SIC Committee		

	<p>4.6 Best Start Magazine</p> <p>4.7 Best Start Parent Fair</p> <p>4.8 Child Care Advisory – Modernization in Child Care</p> <p>4.9 Recruitment and Retention</p>	<p>Mothers in Motion are moving forward in planning. The idea focusses on if we get Moms physically active then we can get families physically active 0 to 19 yrs. Of age.</p> <p>They we able to secure funding through various sources.</p> <p>Coming out and ready for delivery on October 11<sup>th</sup>. If you are interested in writing an article for a future edition please review past articles and editions on line to avoid duplication. <a href="http://www.ourbeststart4brant.ca">www.ourbeststart4brant.ca</a></p> <p>New location of fair this year is the Brantford Civic Centre, 64 Market Street Saturday April 13 from 10:00am until 2:00pm.</p> <p>The Best Start Parent Fair has requested funding for up to \$1500.00 to support the event.</p> <p>The committee has been resurrected, with 6 or 7 agencies represented.</p> <p>TOR is in the draft stages, response to Modernization of Child care is in draft. If you have any further comments regarding modernization document please email them to Melodie a.s.a.p.</p> <p>Next steps would be to meet again and focus on finalizing TOR and set planning based on strategic plan.</p> <p>Very active committee. A team of four Recruitment and Retention members met with guidance counselors of St. John's College and Assumption schools. Still working on meeting with GEDSB.</p>	<p>Therefore a motion was put forward that the Best Start Network will support the Parent Fair up to \$1500.00.</p> <p>Motion by Jane Angus, Seconded by Maria Timpener and Rita Stratford.</p> <p>CARRIED.</p>
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5.0	5.1 Waitlist Proposal	<p>There is a Facebook page for ECE Recruitment and Retention which links back to EYC: Brant.ca</p> <p>January 24, 2013 a Job Fair will be held at OEYC.</p> <p>Kim introduced a possible Waitlist Management system for Child Care. This is an online service which links parents to child care centres.</p> <p>Supervisors would no longer need to keep hard copies for waitlists.</p> <p>Every licensed child care would be listed in the program.</p> <p>The system will enable Child Care Services to pull reports and link to OCCMS and provide data to CMSMs and planning tables.</p> <p>Kim proposed using unconditional dollars to help cover the</p> <p>Startup cost of \$26,000 which includes training and online support.</p> <p>Licensing will be \$23.00 per month per site for technology hardware.</p> <p>There may also be an annual fee.</p> <p>More details regarding cost will follow. Other regions are investigating.</p> <p>Some considerations are to inform child care operators of the waitlist management program, may need to have a commitment of one year and the vendor will be named in the report</p>	<p>Therefore a motion was put forth to promote in principal and support the concept of an online program to support parents and community in accessing child care.</p> <p>Motioned by Sue Norden seconded by Jane Angus</p> <p>CARRIED.</p> <p>This motion will be reviewed after presentation to Social Services Commission on October 4<sup>th</sup>.</p>
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	<p>5.2 Best Start Funding Model- Planning Model</p> <p>5.3 Expansion Letter</p> <p>5.4 Community Information Data Base</p>	<p>See previous notes under 4.1.</p> <p style="text-align: center;"><i>CONFIDENTIAL</i></p> <p>GEDSB and BHNCDSB have received funding for four new family literacy centres in at risk neighborhoods.</p> <p>Kim, Marg are attending and Melodie asked to attend the next information meeting regarding the sites.</p> <p>Ministry of Education reports that site locations have not been publicly released.</p> <p>Brant, Haldimand and Norfolk Information Database is in transition with Contact Brant now managing this community service database. This is the database used by the provincial initiative 211 to provide the information for our area.</p> <p>Contact Brant is moving to 643 Park Road North, co-locating with Wood view, effective October 26.</p>	
6.0	<p>Adjournment &amp; Date of Next Meeting</p> <p>6.1 Best Start Network meeting frequency.</p> <p>6.2 Next meeting TBA</p>	<p>The meeting was adjourned 11:30am.</p> <p>Monthly</p>	<p>Reminder to call/email your regrets to Cathy or send an alternate representative for each meeting.</p> <p>Next Meeting Dates:</p> <p>October 11, 2012</p> <p>November 1, 2012</p> <p>December 6, 2012</p>
