



**Best Start Network
Meeting Minutes
Date Here
9:30 a.m. to 11:30 a.m.
Ontario Early Years Centre Brant**

Present: Kim Romano, Melodie Spencer, Debbie Carson, Doreen Dekker, Jane Angus, Sue Norden, Adele Gawley, Barb Mitchell, Luisa Pappert, Shelley McCarthy, Marie Josee Baril, Kathy Dickens, Sharon Brooks, Paula Thomlison, Karen Calligan, Cathy Medway (recorder)

Regrets: Maria Timpener, Darren Rorabeck, Sherry Lewis, Brenda Blancher, Marg Barr

Guests:

	Agenda Item	Discussion/Decision	Action
1.0	Welcome/Declaration of Conflict of Interest / Review of Meeting Notes	Additions to the agenda include:	THE MINUTES OF THE June 6, 2013 meeting was approved
	Call to Order, Additions to the Agenda	4.3 Jane Angus – distribution of material	Moved by Sue Norden
	Approve Minutes of June 6, 2013	4.4 Melodie Spence share PD information	Seconded by Luisa Pappert
		4.5 Paula Thomlison – receive information on newsletter	Carried
		5.2 Desire2Learn – Success Story	
	1.2 Success story –	Kim welcomed everyone to the table. Introductions were given.	
		Kim and Melodie and Rita continue to work with Desire2Learn in developing one or two online courses which will be free where front line workers can work on at home or during leisure time.	

2.0	<p>Business arising from Previous Minutes</p> <p><u>2.1 Review and approve New member orientation package:</u> Orientation Task Force</p>	<p>Melodie demonstrated logging into the website and gave an overview of how learning will take place</p> <p>Password and username must be set up.</p> <p>The information will promote news events, websites, parent fair etc.</p> <p>Working with Aboriginal Community tips and information may also be included in learning modules.</p> <p>Modules are self- regulated, reader must know content of what you just read and pass an online quiz to open the next section.</p> <p>A certificate will be issued upon successful completion of learning module.</p> <p>Moving forward a consideration for capacity funding may be that we consider developing interactive courses with leader and/or moderator. Although it was noted it would involve staff costs.</p> <p>A few minor changes were made to orientation package.</p> <p>The revised copy will be circulated among the members and brought to next meeting for approval.</p> <p>Committee list needs to be updated</p>	<p>Log in will be available at www.eycbrant.ca/ece and there will be a Brant Learn ECE logo and login information there.</p> <p>Cathy to update committee list and share with Adele.</p>
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3.0	<p>2.2 <u>Discuss and Decide</u> – Next meeting dates and frequency based on survey results</p> <p>3.1 Service Update – OneList, CMSM and Early Years meeting coming up</p>	<p>Page 15 clarification: All funding comes from MCYS at this time until MCYS transfers to Ministry of Education</p> <p>Survey determined that there will be no Best Start Meeting in December, July or August unless called by the Co-Chairs of the Network.</p> <p>Meeting frequency will be the first Thursday of each month from 9:30am until 11:30am. -----</p> <p>OneList went live July 8th. RBB Innovations has developed a new link for administrators which is a separate link form parents</p> <p>We will get a true picture of waitlist numbers by September or October.</p> <p>Onelist has created some competition among some programs for customer service. Child Care will continue to be parental choice of programs. Child Care Services has noted an increase in fee subsidy for school age summer camp (recreation).</p> <p>September 19, Ministry of Education is hosting the Early Years Symposium . This will help to strengthen partnerships amongst agencies, CMSM and the Ministry of Education.</p> <p>Kim reports there were 600 unique and unduplicated children receiving services from January to June 2013.</p> <p>Melodie reports assisting a parent of twins to navigate Onelist. With assistance the parent found the website to user friendly.</p>	<p>please refer to Ministry Policy Framework</p>
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	<p>3.2 <u>Subcommittee Reports:</u> <u>Receive Information:</u> Aboriginal Advisory, SIC Committee, Best Start Magazine, Best Start Parent Fair, Child Care Advisory Committee, Recruitment and Retention Committee</p>	<p>Suggestions for improvement include better connect to link/pages, a language translator. Discussion around cost of francophone program etc. (expensive) totally duplicate system</p> <p>It may soon be available on your mobile device.</p> <p>School boards may soon be able to use Onelist for registration.</p> <p>-----</p> <p>Aboriginal template for planning dollars has been finalized. Looking to build resource kits for language, cooking and family helpful hints and information. Kits will be available at OEYC for borrowing and each BSELP will have item.</p> <p>Brantford Native Housing developed a Handbook for Aboriginal women, Melodie gave online demonstration of book. It is posted on Best Start website "Ending Violence Against Aboriginal Women" This is currently posted on the Best Start Website under Aboriginal Tab (resources)</p> <p>Brantford Native housing have developed a pocket card with resources, may use in pull out section at next BS magazine. Parent Fair is set for Saturday April 12, 2014 at the Civic Centre on Market Street. Melanie Mears, Chair, has made a request from both school boards for up to \$1000.00. Letters have been mailed out.</p> <p>Melanie requests up to \$1500.00 from the Best Start Network.</p>	<p>MOTION: That the Best Start Network will support the Best Start Parent Fair up to \$1500.00.</p>
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4.0	<p>4.1 Receive and Approve: Best Start Planning dollars application (Lansdowne)</p> <p>4.2 <u>Review and Approve:</u> Changes to TOR – new Mission and Vision to be added.</p>	<p>SIC Report went out with the minutes in June. There were no questions or concerns</p> <p>Best Start Magazine going out in October. If you are interested in placing an ad or writing an article please contact Child Care Services. May look at getting an article from a doctor or doing a professional profile.</p> <p>Child Care Advisory and Recruitment and Retention have not met.</p> <p>Lansdowne asking for a funding request to use planning dollars for the ASQ3 kits (10 Ages and Stages Tool Kits)</p> <p>5 Kits support standardized screens for parents and teachers.</p> <p>Therefore a motion was put forth to support the kits up to \$2075.00 using planning dollars.</p> <p>TOR – new Vision and Mission statement to be added to Terms of Reference.</p> <p>Vision Best Start is bringing out the best in all of us, our children, our families and our community.</p>	<p>Jane Angus made the motion and Sharon Brooks seconded the motion.</p> <p>CARRIED</p> <p>Action: Reminder email sent out for Ads and Articles</p> <p>THAT the Best Start Network support the purchase of kits by Lansdowne Children’s Centre up to \$2075.00.</p> <p>Motion supported by Sue Norden and seconded by Shelley McCarthy</p> <p>Motion was carried</p>
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5.0	<p>4.6 <u>Receive Information:</u> Sharon Brooks – PPD</p> <p>5.1 <u>Discuss and Approve:</u> Meeting dates</p>	<p>4.6 Parachute Program for Post Partum Depression has consistent and growing participation with 8 to 10 women in attendance. Each participant receives weekly ongoing support.</p> <p>Now partnering with Library starting September 24 from 12:30pm until 2:00pm a parent child drop in with lunch provided for PPD teens.</p> <p>The group will be led by Jane Flinders and the CYW from Library (Sue Olroyd). This has been made possible by private funding.</p> <p>They have recently applied for Trillium grant to further support teen PPD group.</p> <p>-----</p> <p>Ministry of Education – Karen Calligan reports that new data has shown that Full Day Kindergarten Evaluation highlights shows that our children are making strides and are very successful in school and risk factors for vulnerability are going down.</p> <p>-----</p> <p>See 2.2</p>	<p>Further information about FDK evaluation release can be found at http://news.ontario.ca/edu/en/2013/09/student-shows-benefits-of-full-day-kindergarten.html</p> <p>Next meeting: October 3, 2013</p>
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